

## Course Syllabus—LRNC B510: English B1a: Expository Composition

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### My Schedule and Office Hours:

Monday	Tuesday	Wednesday	Thursday
<b>Office Hours—FA 71</b> <b>1:00-2:00 pm</b> <b>Or by appointment</b>	<b>Office Hours—FA 71</b> <b>1:00-4:00 pm</b> <b>Or by appointment</b>	<b>Office Hours—FA 71</b> <b>1:00-2:00 pm</b> <b>Or by appointment</b>	<b>No Scheduled Office Hours</b>

### Required Textbooks:

**IMPORTANT:** Textbooks are required by the **second** class meeting. E-books are permitted for this course.

- Aaron, Jane E. *The Little, Brown Essential Handbook*. 8<sup>th</sup> ed. Boston: Pearson, 2015. Print.
- Eggers, Dave. *The Circle*. New York: Vintage, 2014. Print.
- Rosa, Alfred and Paul Eschholz. *Models for Writers: Short Essays for Composition*. Boston: Bedford/St. Martin's, 2015. Print.

### Required Supplies:

- BC ID card
- Internet access
- White, ruled, loose-leaf notebook paper
- Stapler and staples
- Extra ink or toner cartridge for your personal printers
- Large (9 x 12) envelope for submission of research papers and copies of sources
- Funds for printing and/or photocopying all sources used.

### IMPORTANT:

1. Students created a Bakersfield College email account at registration. Each student must check this account regularly as it is the primary means to communicate with students on or off campus.
2. **Emails:** Emails to me must contain the student's last name and the course CRN in the subject line.  
**Example:** Stanwyck (71000)  
Unidentified emails are deleted unread.
3. **Disclaimer:** The readings and video presentations (if any) in this class often deal with adult themes, so a certain level of maturity and tolerance is required from every student. We may encounter violent and/or sexually explicit material, as well as writings that pose difficult questions about religious or political beliefs. If reading about or discussing these topics makes you uncomfortable or upset, I suggest you consider enrolling in another course. Your continued enrollment in this class after reading this disclaimer implies your willingness to read and respond to all classroom assignments (and the opinions of your classmates) in a mature and thoughtful manner.
4. **Students with disabilities** who believe they may need accommodations in this class are encouraged to contact Disabled Student Programs and Services in the Student Services Building, 1<sup>st</sup> Floor, Counseling Center (661-395-4334), as soon as possible to ensure that such accommodations are implemented in a timely manner.
5. **Student Handbook:** For matters of student conduct, refer to your *Student Handbook* for causes for suspension from class.
6. **BC Catalog:** For matters of attendance, drop policies, withdrawing from classes, etc., refer to the *Bakersfield College 2014-2015 Catalog*.

### Attendance Policies

- You may be dropped when absences reach the equivalent of 2 weeks of instruction. **For this course, you may be dropped on the fourth absence.**
- **Tardiness:** Tardiness is both rude and disruptive to the class and to the instructor. However, should you be tardy...
  1. It is your responsibility to see me immediately after the class in which you were tardy and request that your absence be changed to a tardy. Failure to notify me as instructed means the absence remains and counts against those allowed.
  2. Every two (2) times you are late, you may be charged with one absence.
  3. Those who are ten (10) or more minutes late, or who leave ten (10) or more minutes early may be charged with an absence.
  4. Students who are late to class may not participate in class work or tests begun prior to their arrival. As a result, tardy students will earn a zero for participation and test grades.

### Course Description:

- **ENGL B1a Expository Composition (3 units)**  
**Description:** Critical reading, writing, and thinking. Students will critically read and write primarily expository and argumentative texts that respond to a variety of rhetorical situations and contexts and incorporate college level research. Minimum 6,000 words formal writing. **Prerequisite:** English Level 6—Transfer or ENGL B50 or ENGL B53 or ENSL B50 with a grade of “C” or better. **Hours:** 54 lecture. **CCS:** Credit Course. **Transferable:** UC, CSU, and private colleges; IGETC 1.A; CSU GE a.2; BC GE A.2.
- **BC English Department Student Learning Outcomes (SLO's) for English B1a (Expository Composition)**  
At the successful completion of English 1A, the student will be able to perform the following:
  - Read and think critically, including a variety of non-fiction texts for content, context, and rhetorical merit with consideration of tone, audience, and purpose.
  - Evaluate and establish the credibility of print and online sources;
  - Demonstrate the legitimate use of scholarly sources by
    - using library and online reference materials;
    - incorporating summary, paraphrase, and direct quotes;
    - synthesizing multiple primary and secondary sources;
    - avoiding plagiarism.
  - Write papers that
    - demonstrate the use of expository and argumentative or persuasive forms of writing;
    - reflect an orderly research and writing process;
    - use correct MLA form and documentation;
    - show evidence of drafting, editing, and revision to reflect an academic style and tone.

### Course Requirements:

- You should figure on spending at **least 12-18 hours each 4 day week outside of class** for this course. Therefore, budget your time wisely. Always be aware of the assignments coming due and allow sufficient time to complete the work well. Remember, this is a compressed course; every two class periods equals one week of instruction.
- **Eligibility for passing:** To be eligible to pass this course, **all parts of the following criteria must be met:**
  1. Successfully complete **all** writing assignments.
  2. Successfully complete **all** stages of the research paper process.
  3. Successfully complete **all** presentations.
  4. Attend class regularly and miss no more than **3 class** sessions.
- **Library Workshops**
  - Complete two of the following library workshops are **required: Finding Periodical Articles Online, Finding Books, Research Strategies, and Ethics in Research.**
  - Note: If a student is unable to attend the workshops, alternative, but comparable, out-of-class research projects will be required.
  - The workshops are 55 minutes long and are offered at a variety of times, on a variety of days and dates. All workshops are held in L217 (second floor of Library). Check the schedule on the library home page under Improve Your Research Skills for days, dates, and times.
- **Assignments:**
  - All assignments **must be typed** unless otherwise directed.
  - All assignments must use Times New Roman (12).
  - All essays and reading responses must use correct MLA format.
  - Multiple page assignments must be stapled, with one staple, in the upper left-hand corner, before submission. **Note: I DO NOT provide the stapler or staples.**
  - Missed in-class work and quizzes cannot be made-up.
  - To receive credit, **revisions or rewrites must be submitted with the previously graded assignment.**
  - Photocopies and/or printouts of all research materials are to be submitted with each research assignment.
  - All research material will be scholarly or academic and from a **college** library.
  - Abstracts and reviews are not acceptable for papers in this class. **No commercial websites.**
  - All Required Research Paper Steps must be submitted in the order assigned.
  - **THERE IS NO EXTRA CREDIT FOR THIS CLASS.** There is plenty of work without our taking on anything additional.
- **Attention to Detail:**
  - English B1a is a very detail oriented course that requires **strict adherence** to instructions, formatting, and guidelines. The course is writing intensive, but will reward diligent students.
  - **Plagiarism Definition:** Plagiarism is defined as the act of using the ideas or work of another person or persons as if they were one's own, without giving credit to the source. Such an act is not plagiarism if it

is ascertained that the ideas were arrived at through independent reasoning or logic or where the thought or idea is common knowledge” (BC Catalog 2014-15, 33).

- Any student who plagiarizes **any part** of an essay or research paper must revise the paper until it correctly quotes, paraphrases, and summarizes all sources. Any student who plagiarizes any part of his/her final paper will receive an “F” on the paper and fail the course.
- **Due Dates:**
  - Check the on-line schedule for the major due dates. Other due dates will be announced in class when the assignments are made and posted on the webpage.
  - Absence of any kind does not extend due dates for assignments, and late penalties will apply.
- **Late Work:**
  - **Late Coupons:** These coupons will allow you to turn in four assignments up to **two class periods late** without penalties. **For example**, if the assignment is due on Monday, you have until class time on Wednesday to submit the assignment with a coupon. I will not accept any late work without a coupon.  
**Some Restrictions Apply:** Coupons may not be used on the following:
    - Final research paper steps.
    - Final research paper.
- **Late Definition:** Late means any assignment received after I’ve collected the work. I typically collect work at the beginning of class. **IMPORTANT: If a student is late to class, arriving after I’ve collected the assignments, the student’s assignment is late and requires a late coupon.**
- **Class Schedule:** The class schedule is a **working** schedule; therefore, it is subject to frequent revision. Changes will be announced in class and posted on the webpage.
- **Class Preparation:** Bring you books to every class. Failure to come to class prepared will result in a zero for the day.
- **“Due”** means the assignment will be collected at the beginning of class **on the date indicated**.
- **“Read”** means that **you have read the assigned material**, completed any required written responses, and are prepared to discuss the material during class. Failure to be adequately prepared will result in a zero for the day.
- **“In-Class”** indicates the **tentative** schedule for that day’s activities.
- **Abbreviations used:**
  - Circle* refers to *The Circle* by Dave Eggers
  - Models* refers to *Models for Writers: Short Essay for Composition* by Alfred Rosa and Paul Eschholz
  - Handbook* refers to *The Little, Brown Essential Handbook* by Jane E. Aaron
  - TBD** means To Be Determined

**Grade Breakdown:**

Assignment and Grade Distribution	Percent of Grade
<b>IMPORTANT: Required means assignments that must be completed in order to be eligible to pass the course.</b> A zero for any required assignment means the student is in no longer eligible to pass the course. (See Eligibility for Passing, page 2).	
<b>Required Final Research Paper—See “Required Final Research Paper Steps” handout.</b>	40
<ul style="list-style-type: none"> <li>• <b>Minimum Requirements:</b> <ul style="list-style-type: none"> <li>○ 5 <u>full</u> pages, <b>plus</b> the works cited page.</li> <li>○ 5 <u>scholarly/academic</u> sources.</li> </ul> </li> </ul>	
<b>Required Research Paper Steps—See “Required Final Research Paper Steps” handout.</b>	20
<b>Required Writing Assignments:</b> essays, summaries, critiques, annotated bibliographies, reading responses, etc. completed in and out of class.	20
<b>Misc:</b> 2 library workshops, discussions, presentations, tests, class participation, exercises, etc.	20